

# Archaeology Intern

## Dover Headquarters

### DELAWARE STATE PARK INTERNSHIP PROGRAM



CLICK HERE TO APPLY: [Delaware State Parks Internship Program Application](#)

#### DESCRIPTION

Help unbury the history of Delaware! In this position you will get hands-on field and laboratory experience working alongside professional field archaeologists from our Cultural Resources Unit with historical research and surveys throughout the state! This Internship position will strengthen candidate's knowledge of not only field-work but also artifact identification, processing, and cataloging. Interns will also assist staff with educational programs and public events.

#### LOCATION

Richardson and Robbins Building, Dover, DE

#### TERM OF SERVICE

Summer – 12 weeks – Part Time 20-29 hours per week  
Year Round – Full Time 30-35 hours per week

#### RESPONSIBILITIES

- Assisting with the digitation (scanning) of project records
- Working on archaeological collections (artifacts and associated documentation)
- Cataloguing and re-packing collections
- Assisting in archaeological fieldwork and surveys
- Assisting with historical research
- Assisting with public history/archaeology programs

#### REQUIRED SKILLS

- Must be able to work flexible hours, including a weekends and holidays
- Interest in historic/prehistoric material culture (one or both)
- Anthropology, Archaeology and/or history course work desirable
- Ability to work independently and follow provided instructions
- Attention to detail
- Professional appearance and demeanor, responsible and trustworthy
- Pleasant and personable, enjoys people, good communication skills
- Ability to work both indoors and outdoors in varied weather conditions

## DIRECT SUPERVISOR

The direct supervisor will be DE State Parks Cultural Preservation Specialist and Archaeologist.

## BENEFITS

- **Training:** A hallmark of the program, interns receive training from the field experts they will be working with. **Includes Seasonal Interpreter Training and FA/CPR.** In addition to this formal and informal training to successfully conduct their internship assignment, interns will have the opportunity to build associated skills and share real-time experience with park staff and colleagues. Training will be made available to the interns to further their personal and professional development.
- **Housing:** Limited co-ed housing is available, at no fee, for interns providing full-time hours (30 or more per week). If selected for housing, an intern will share a house, duplex or dorm facility with other interns.
- **Activities:** Interns will have the opportunity not only to visit ALL Delaware State Parks at no fee, but also participate in many of the tours, programs, and associated events for free. Delaware State Parks span the length of the state and whether it be canoeing at Trap Pond State Park, surfing at Delaware Seashore State Park, attending a concert at Bellevue State Park, or touring the living history facility at Fort Delaware, there is certainly something for everyone.
- **Stipend Available:** Interns are not employees of the State of Delaware- they are considered volunteers and are not paid for their service. Interns may elect to receive a stipend to help cover expenses incurred during their volunteer intern service. The stipend is a fixed amount of \$100 per week for service of 30 or more hours per week or \$50.00 per week for service of between 20 – 29 hours/ week paid biweekly as a direct deposit into the Intern's bank account.
  - The stipend is not a wage, but does count toward the total income on which the intern's tax obligation is based. Interns electing to receive the stipend will complete IRS Form W-9 Request for Tax-Payer Identification as self-employed and will receive a Form 1099 at the end of the year that reports the amount of income from the stipend. No taxes are withheld from the stipend.

All Delaware State Parks Interns are required to undergo and successfully complete a background check performed by the Division.

TO APPLY: [Delaware State Parks Internship Program Application](#)



The Department of Natural Resources and Environmental Control is committed to affirmative action, equal opportunity, and the diversity of its workforce